

State Priced Lexington and Frankfort Schedule March - May 2009

Lexington, KY
859-266-2900 x249
rick.kendall@nhlexington.com

Dates Time Days Format

Desktop Applications

Mentored Learning

Design & Media

0.5 Day

3/17	1:00P - 4:30P	T	ML
3/17	5:30P - 9:00P	T	ML
4/14	1:00P - 4:30P	T	ML
4/14	5:30P - 9:00P	T	ML
4/28	1:00P - 4:30P	T	ML
4/28	5:30P - 9:00P	T	ML
5/19	1:00P - 4:30P	T	ML
5/19	5:30P - 9:00P	T	ML

Office Productivity

0.5 Day

3/19	1:00P - 4:30P	R	ML
3/19	5:30P - 9:00P	R	ML
4/16	1:00P - 4:30P	R	ML
4/16	5:30P - 9:00P	R	ML
4/30	1:00P - 4:30P	R	ML
4/30	5:30P - 9:00P	R	ML
5/21	1:00P - 4:30P	R	ML
5/21	5:30P - 9:00P	R	ML

Business Skills

Email Etiquette

1 Day • \$209

In this course, students will learn about e-mail policies and learn how to write professional e-mail memos that convey appropriate messages.

3/19	8:30A - 4:30P	R	ILT
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Time Management

1 Day • \$209

In this course, students will learn how to effectively manage their time by identifying goals, creating daily plans, and recognizing obstacles.

3/25	8:30A - 4:30P	W	ILT
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Dates Time Days Format

Desktop Applications

Office Productivity

Access 2003 Bootcamp

5 Days • \$995

This class will help students gain a full understanding of Microsoft Access from beginning to end. Students will learn how to create, customize & query database components as well as learning how to work with forms, macros & reports.

3/9-3/13	8:30A - 4:30P	MTWRF	ILT
5/4-5/8	8:30A - 4:30P	MTWRF	ILT

Access 2003 - Level 1

2 Days • \$322

In this course, students will be introduced to the concept of the relational database and the Microsoft Office Access 2003 relational database application, and information management tools. Also, students will learn how to design and create a new Access database, how to customize database components, and how to share Access data with other applications.

3/9-3/10	8:30A - 4:30P	MT	ILT
5/4-5/5	8:30A - 4:30P	MT	ILT

Access 2003 - Level 2

2 Days • \$322

In this course, students will extend their knowledge into some of the more specialized and advanced capabilities.

3/11-3/12	8:30A - 4:30P	WR	ILT
5/6-5/7	8:30A - 4:30P	WR	ILT

Access 2003 - Level 3

1 Day • \$161

In this course, students will learn remote database management, how to exchange data with XML and other type applications, and how to automate your business processes by using VBA code.

3/13	8:30A - 4:30P	F	ILT
5/8	8:30A - 4:30P	F	ILT

Access 2007 Bootcamp

5 Days • \$995

This class will help students gain a full understanding of Microsoft Access from beginning to end. Students will learn how to create, customize & query database components as well as learning how to work with forms, macros & reports.

4/20-4/24	8:30A - 4:30P	MTWRF	ILT
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Dates Time Days Format

Desktop Applications

Office Productivity

Access 2007 - Level 1

2 Days • \$322

In this course, students create and modify new databases and their various objects. They learn how to maintain data consistency and integrity; improve queries, forms, and reports; and also integrate Microsoft® Office Access™ 2007 with other applications.

4/20-4/21	8:30A - 4:30P	MT	ILT
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Access 2007 - Level 2

2 Days • \$322

In this course, students will create complex Access databases by structuring existing data, writing advanced queries, working with macros, making effective use of forms and reports, and also by performing database maintenance.

4/22-4/23	8:30A - 4:30P	WR	ILT
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Access 2007 - Level 3

1 Day • \$161

In this course, students will exchange data with other applications, automate business processes by using VBA code, and secure and share databases.

4/24	8:30A - 4:30P	F	ILT
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Excel 2003 - Level 1

1 Day • \$161

You have basic computer skills such as using a mouse, navigating through windows, and surfing the Internet. You have also used paper-based systems to store data that you run calculations on. You now want to migrate that data to an electronic format. In this course, you will use Microsoft Office Excel 2003 to manage, edit, and print data.

3/16	8:30A - 4:30P	M	ILT
3/31	8:30A - 4:30P	T	ILT
4/15	8:30A - 4:30P	W	ILT
5/18	8:30A - 4:30P	M	ILT

Excel 2003 - Level 2

1 Day • \$161

In Microsoft Office Excel 2003: Level 1, you created, edited, formatted, and printed basic spreadsheets. You now have a need to streamline repetitive tasks and display spreadsheet data in more visually effective ways. In this course, you will use Microsoft Office Excel 2003 to streamline and enhance your spreadsheets with templates, charts, graphics, and formulas.

3/26	8:30A - 4:30P	R	ILT
4/28	8:30A - 4:30P	T	ILT

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** D = 8:30AM - 4:30PM, Monday class begins at 1PM; E = 5:30PM - 9:00PM

Class Format: ILT - Instructor-Led Learning (Lexington, KY)

ML - Mentored Learning (Lexington, KY)

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Dates Time Days Format

Desktop Applications

Office Productivity

Excel 2003 - Level 3

1 Day • \$161

In this course, students will learn how to automate common tasks, apply advanced analysis techniques to more complex data sets, collaborate on worksheets with others, and share Excel data with other applications.

5/15 8:30A - 4:30P F ILT

Excel 2007 Bootcamp

3 Days • \$705

This class will help students gain a full understanding of Microsoft Excel from beginning to end.

5/11-5/13 8:30A - 4:30P MTW ILT

Excel 2007 - Level 1

1 Day • \$161

In this course, students create and edit basic Microsoft® Office Excel® 2007 worksheets and workbooks.

3/23 8:30A - 4:30P M ILT

4/29 8:30A - 4:30P W ILT

5/11 8:30A - 4:30P M ILT

5/11 8:30A - 4:30P M FKT ILT

Excel 2007 - Level 2

1 Day • \$161

In this course, students use Excel® 2007 to streamline and enhance spreadsheets with templates, charts, graphics, and formulas. They will apply visual elements and advanced formulas to a worksheet to display data in various formats.

3/17 8:30A - 4:30P T ILT

5/12 8:30A - 4:30P T ILT

5/12 8:30A - 4:30P T FKT ILT

Excel 2007 - Level 3

1 Day • \$161

In this course, students will learn how to automate common tasks, apply advanced analysis techniques to more complex data sets, collaborate on worksheets with others, and share Excel data with other applications.

5/13 8:30A - 4:30P W ILT

Office 2007 New Features

1 Day • \$161

Students will learn how to use the most commonly used new features of the applications in Microsoft Office 2007.

4/10 8:30A - 4:30P F ILT

Dates Time Days Format

Desktop Applications

Office Productivity

Outlook 2003 - Level 1

1 Day • \$161

This course will provide students with the skills needed to start sending and responding to email in Microsoft Office Outlook 2003, as well as maintaining the Calendar, scheduling meetings, and working with tasks and notes.

3/27 8:30A - 4:30P F ILT

Outlook 2003 - Level 2

1 Day • \$161

This course provides students with the necessary skills to customize their Outlook environment, calendar, and mail messages to meet their specific needs. Students will also learn how to track, share, assign, and quickly locate various Outlook items.

4/13 8:30A - 4:30P M ILT

Outlook 2007 - Level 1

1 Day • \$161

In this course, students learn how to compose and send email, schedule appointments and meetings, manage contact information and tasks, and use notes.

5/1 8:30A - 4:30P F ILT

Outlook 2007 - Level 2

1 Day • \$161

In this course, students learn to customize their environment, calendar, and email messages to meet their specific requirements and wish to track, share, assign, and locate various Outlook items.

3/24 8:30A - 4:30P T ILT

Outlook 2007 - Level 3

1 Day • \$161

This course builds on email and calendaring skills and will provide the skills needed to communicate in real time with other users, personalize mail, organize items, share and link contacts, create forms, and work offline and remotely.

4/9 8:30A - 4:30P R ILT

Dates Time Days Format

Desktop Applications

Office Productivity

PowerPoint 2003 - Level 1

1 Day • \$161

In the past, you have used paper-based overhead systems to give presentations. Now, you want to upgrade those presentations to an electronic format. You can use Microsoft® Office PowerPoint® 2003 to give electronic presentations. In this course, students will create effective basic PowerPoint presentations for delivery in front of an audience.

3/9 8:30A - 4:30P M ILT

5/6 8:30A - 4:30P W ILT

PowerPoint 2003 - Level 2

1 Day • \$161

In this course, students will enhance presentations with features that will transform basic presentations into those with a powerful means of communication.

4/8 8:30A - 4:30P W ILT

PowerPoint 2007 - Level 1

1 Day • \$161

In this course, students will work with Microsoft® Office PowerPoint® 2007 to create electronic presentations.

3/30 8:30A - 4:30P M ILT

5/19 8:30A - 4:30P T ILT

PowerPoint 2007 - Level 2

1 Day • \$161

In this course, students enhance a presentation with features that will transform it into a powerful means of communication. They will customize the PowerPoint interface to suit their requirements.

4/24 8:30A - 4:30P F ILT

QuickBooks 2007 - Level 2

1 Day • \$161

In this course, students will examine some of the more advanced features of QuickBooks to help meet the needs of your business.

3/6 8:30A - 4:30P F ILT

Windows XP - Level 1

1 Day • \$161

Students will learn the basic skills necessary to operate and maintain a personal computer using Windows XP Professional.

3/24 8:30A - 4:30P T ILT

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Desktop Applications

Office Productivity

Word 2003 - Level 1

1 Day • \$161

Word processing is the use of computers to create, revise, and save documents for printing and future retrieval. This course will provide students with the basic concepts required to produce basic business documents.

3/18 8:30A - 4:30P W ILT

Word 2003 - Level 2

1 Day • \$161

In this course, you will increase the complexity of your Microsoft Office Word 2003 documents by adding components such as customized lists, tables, charts, and graphics. You will also create personalized Microsoft Office Word 2003 efficiency tools.

4/2 8:30A - 4:30P R ILT

Word 2003 - Level 3

1 Day • \$161

In this course, students will learn how to use Word to create, manage, revise, and distribute long documents, forms, and Web pages.

5/18 8:30A - 4:30P M ILT

Word 2007 - Level 1

1 Day • \$161

In this course, student will learn basic concepts required to produce basic business documents. They will create, edit, and enhance standard business documents using Microsoft® Office Word 2007.

3/10 8:30A - 4:30P T ILT

Word 2007 - Level 2

1 Day • \$161

In this course, students create complex documents in Microsoft® Office Word 2007 documents and build personalized efficiency tools in Microsoft® Word 2007.

4/22 8:30A - 4:30P W ILT

Word 2007 - Level 3

1 Day • \$161

In this course, students will learn how to use Word to create, manage, revise, and distribute long documents, forms.

5/21 8:30A - 4:30P R ILT

Dates Time Days Format

Desktop Applications

Design & Media

Acrobat 8.0 - Level 1

1 Day • \$209

In this course, students will use Adobe Acrobat 8 to make their information more portable, accessible, and useful to meet the needs of their target audience.

4/3 8:30A - 4:30P F ILT

Acrobat 8.0 - Level 2

1 Day • \$209

In this course, students will use Adobe Acrobat 8.0 to convert technical documents to PDF files, enhance and control PDF content accessibility, customize PDF documents for interactive use online, and prepare PDFs for commercial printing.

4/10 8:30A - 4:30P F ILT

Dreamweaver CS3 - Level 1

1 Day • \$209

In this course, students will design, build, and upload a website using Dreamweaver.

3/23 8:30A - 4:30P M ILT

Dreamweaver CS3 - Level 2

1 Day • \$209

In this course, students will use the advanced features of Dreamweaver CS3 to design and develop professional-looking websites.

4/20 8:30A - 4:30P M ILT

Dreamweaver CS4 - Level 1

1 Day • \$209

In this course, students design, build, and upload a website using Dreamweaver.

4/23 8:30A - 4:30P R ILT

Dreamweaver CS4 - Level 2

1 Day • \$209

In this course, students will develop professional-looking web pages using the Adobe Dreamweaver CS4 application.

5/11 8:30A - 4:30P M ILT

Flash CS3 Bootcamp

4 Days • \$836

This course is designed to cover the basic animation editing features as well as the advanced tools and features available in Adobe Flash CS3.

3/30-4/2 8:30A - 4:30P MTWR ILT

Dates Time Days Format

Desktop Applications

Design & Media

Flash CS3 - Level 1

2 Days • \$418

In this course, students create Flash-based movies that contain graphics, text, and animations.

3/30-3/31 8:30A - 4:30P MT ILT

Flash CS3 - Level 2

2 Days • \$418

In this course, students will create Flash applications using ActionScript.

4/1-4/2 8:30A - 4:30P WR ILT

Flash CS4 - Level 1

2 Days • \$418

In this course, students create Flash-based movies that contain graphics, text, and animations.

5/12-5/13 8:30A - 4:30P TW ILT

HTML 4 - Level 1

1 Day • \$209

This course is the first of three courses on the topic of creating Web pages with Hypertext Markup Language (HTML). This course presents the basics of this foundational Web technology and enables you to create your own functional pages.

4/21 8:30A - 4:30P T ILT

HTML 4 - Level 2

1 Day • \$209

Students will learn how to use HTML to create Web pages using tables, forms, frames, dynamic & interactive documents and cascading style sheets.

5/21 8:30A - 4:30P R ILT

HTML 4 - Level 3

1 Day • \$209

This course introduces "advanced" HTML techniques supported in the 6.0 generation of browsers. Elements and attributes in HTML 4.01 that have rarely been used due to lack of browser support add a level of flexibility, and accessibility to Web documents.

3/10 8:30A - 4:30P T ILT

Illustrator CS3 - Level 1

1 Day • \$209

In this course, students will use Adobe Illustrator CS3 to create illustrations such as logos and advertisements that include type and graphics.

3/11 8:30A - 4:30P W ILT

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Desktop Applications

Design & Media

Illustrator CS3 - Level 2

1 Day • \$209

In this course, students will create complex, robust illustrations using Illustrator's basic tools. They will learn how to manage color across a range of devices, and control how illustrations print, appear on the web and preview them in mobile devices.

3/16 8:30A - 4:30P M ILT

Illustrator CS4 - Level 1

1 Day • \$209

In this course, students will use Adobe Illustrator CS4 by drawing and manipulating simple shapes to design a layout for their product.

5/15 8:30A - 4:30P F ILT

InDesign CS3 - Level 1

2 Days • \$418

In this course, students work with some of the tools and features to create eye-catching printed documents using InDesign CS3.

4/29-4/30 8:30A - 4:30P WR ILT

InDesign CS3 - Level 2

1 Day • \$209

In this course, students will use the advanced features of Adobe InDesign CS3 to create and design content for print and web.

3/12 8:30A - 4:30P R ILT

5/28 8:30A - 4:30P R ILT

InDesign CS4 - Level 1

2 Days • \$418

In this course, students will work with some of the tools and features to create eye-catching printed documents using InDesign CS4.

3/26-3/27 8:30A - 4:30P RF ILT

InDesign CS4 - Level 2

1 Day • \$209

In this course, students will deploy the advanced InDesign techniques to enhance the look and functionality of your documents.

5/14 8:30A - 4:30P R ILT

Microsoft Expression Web 2007 - Level 1

1 Day • \$209

In this course, students will create a website using Microsoft Expression Web.

4/15 8:30A - 4:30P W ILT

Dates Time Days Format

Desktop Applications

Design & Media

Photoshop CS3 - Level 1

2 Days • \$418

In this course, students will use the several tools and features of Photoshop CS3 to work with images.

4/16-4/17 8:30A - 4:30P RF ILT

Photoshop CS3 - Level 2

2 Days • \$418

In this course, students work with the advanced tools and features available in Photoshop CS3. They will enhance their ability to create accurate masks and image effects, to retouch images, to work with video files, and to automate repetitive tasks.

5/26-5/27 8:30A - 4:30P TW ILT

Photoshop CS4 - Level 1

2 Days • \$418

In this course, students use various tools and features of Photoshop CS4. They explore the interface, customize it, and use tools for selecting parts of images. They learn to use layers and to apply layer effects and filters for creating special effects.

4/7-4/8 8:30A - 4:30P TW ILT

Photoshop CS4 - Level 2

2 Days • \$418

In this course, students will work with the advanced tools and features available in Photoshop CS4.

5/7-5/8 8:30A - 4:30P RF ILT

Project 2007 - Level 1

1 Day • \$209

In this course, students create a project plan containing tasks, organize these tasks in a work breakdown structure containing task relationships, create and assign resources, and finalize the project to implement the project plan.

5/1 8:30A - 4:30P F FKT ILT

Dates Time Days Format

Technical

Cisco & Telephony

Interconnecting Cisco® Network Devices ICND1

5 Days* • \$2140

Interconnecting Cisco Networking Devices Part 1 (ICND1) is the course associated with the Cisco Certified Entry Network Technician certification and a tangible first step in achieving the Cisco Certified Network Associate certification. This certification tests a candidate's knowledge and skills required to successfully install, operate, and troubleshoot a small branch office network. The course includes topics on networking fundamentals; connecting to a WAN; basic security and wireless concepts; routing and switching fundamentals; the TCP/IP and OSI models; IP addressing; WAN technologies; operating and configuring IOS devices; configuring RIPv2, static and default routing; implementing NAT and DHCP; and configuring simple networks.

3/16-3/20 D or E** MTWRF ML

3/23-3/27 D* MTWRF ML

4/13-4/17 D or E** MTWRF ML

4/20-4/24 D* MTWRF ML

5/11-5/15 D or E** MTWRF ML

5/26-5/29 D* TWRF ML

Interconnecting Cisco® Network Devices ICND2

5 Days* • \$2140

Interconnecting Cisco Networking Devices Part 2 (ICND2) is the course associated with the Cisco Certified Network Associate certification. The course covers topics on extending switched networks with VLANs; VLSM and IPv6 addressing; the VTP, RSTP, OSPF and EIGRP protocols; determining IP routes; configuring, verifying and troubleshooting VLANs; managing IP traffic with access lists; NAT and DHCP; establishing point-to-point connections and establishing Frame Relay connections.

3/16-3/20 D or E** MTWRF ML

3/23-3/27 D* MTWRF ML

4/13-4/17 D or E** MTWRF ML

4/20-4/24 D* MTWRF ML

5/11-5/15 D or E** MTWRF ML

5/26-5/29 D* TWRF ML

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Technical

CompTIA

A+ Essentials

5 Days* • \$1635

CompTIA A+ Essentials validates knowledge of basic computer hardware and operating systems, covering skills such as installation, building, upgrading, repairing, configuring, troubleshooting, optimizing, diagnosing and preventive maintenance, with additional elements of security and soft skills. The Essentials Exam validates the basic skills needed by any entry-level service technician regardless of job environment.

5/18-5/22 8:30A - 4:30P MTWRF ILT

A+ IT Technician

4 Days* • \$1308

In this course, students will learn how to support PC hardware in a business setting, including installation, troubleshooting, and component replacement. The target student for this course is responsible for maintaining PCs in their workplace.

6/8-6/11 8:30A - 4:30P MTWR ILT

Linux+

5 Days* • \$1635

The CompTIA Linux+ Certification course builds on your existing user-level knowledge and experience with the Linux operating system to present fundamental skills and concepts that you will use on the job in any type of Linux career.

3/16-3/20	D or E**	MTWRF	ML
3/23-3/27	D*	MTWRF	ML
4/13-4/17	D or E**	MTWRF	ML
4/20-4/24	D*	MTWRF	ML
5/11-5/15	D or E**	MTWRF	ML
5/26-5/29	D*	TWRF	ML

Network+

5 Days* • \$1635

In this course students learn skills that help prepare for the CompTIA Network+ certification, 2005 objectives (exam N10-003). The course describes the major networking technologies, systems, skills, and tools used in modern PC-based computer networks.

3/16-3/20	D or E**	MTWRF	ML
3/23-3/27	D*	MTWRF	ML
4/13-4/17	D or E**	MTWRF	ML
4/20-4/24	D*	MTWRF	ML
5/11-5/15	D or E**	MTWRF	ML
5/26-5/29	D*	TWRF	ML

Dates Time Days Format

Technical

CompTIA

Security+

5 Days* • \$1635

In this course, students will build on their knowledge and professional experience with computer hardware, operating systems, and networks as they acquire the specific skills required to implement basic security services on any type of computer network.

3/16-3/20	D or E**	MTWRF	ML
3/23-3/27	D*	MTWRF	ML
4/13-4/17	D or E**	MTWRF	ML
4/20-4/24	D*	MTWRF	ML
5/11-5/15	D or E**	MTWRF	ML
5/26-5/29	D*	TWRF	ML

Server+

5 Days* • \$1635

In this course, students install, configure, upgrade, maintain, and troubleshoot servers, and learn information and skills that will be helpful on the job, and prepare for the CompTIA Server+ certification examination, 2005 objectives.

3/16-3/20	D or E**	MTWRF	ML
3/23-3/27	D*	MTWRF	ML
4/13-4/17	D or E**	MTWRF	ML
4/20-4/24	D*	MTWRF	ML
5/11-5/15	D or E**	MTWRF	ML
5/26-5/29	D*	TWRF	ML

Computer Professional

Introduction to Java Programming for Object Oriented Developers

3 Days* • \$1284

This course uses a combination of instructor lectures, computer demonstrations and interactive hands-on lab simulations to illustrate the major language constructs of Java. Topics discussed include; defining variables, static and instance methods, data abstraction, iterative looping and conditionals, building class definitions, exception handling, single and multidimensional arrays, defining Class definitions, inheritance and polymorphic behavior, Exception handling and JDBC concepts.

3/16-3/18	D or E**	MTW	ML
3/23-3/25	D*	MTW	ML
4/13-4/15	D or E**	MTW	ML
4/20-4/22	D*	MTW	ML
5/11-5/13	D or E**	MTW	ML
5/26-5/28	D*	TWR	ML

Dates Time Days Format

Technical

Computer Professional

SQL Querying - Level 1 Fundamentals of Querying

1 Day* • \$327

In this course, students learn how to compose SQL queries to retrieve information from the database.

3/17 8:30A - 4:30P T ILT

SQL Querying - Level 2 Advanced Querying

1 Day* • \$327

In this course, students create advanced SQL queries, and manipulate and index tables.

3/18 8:30A - 4:30P W ILT

VMWare Ultimate Bootcamp

5 Days* • \$4995

At the completion of this course students will be able to: Install ESX, Patching and Upgrade ESX, Configure Networking, Configure storage, VirtualCenter and License Server, VM Creation & Configuration, Security & Permissions, Advanced ESX and VirtualCenter Management, Disaster Recovery & Backup, Server and VM Monitoring and Installing and Configuring ESXi.

3/16-3/20 8:00A - 6:00P MTWRF ILT

Web Development with Cascading Style Sheets

2 Days* • \$418

In this course, you will be introduced to the concepts, techniques, properties, and values of CSS in a sequence that reflects a typical "building up" of design rules.

3/26-3/27 8:30A - 4:30P RF ILT

Crystal Reports

Crystal Reports XI - Level 1

2 Days* • \$654

In this course, students will build basic list and group reports that work with almost any database.

3/19-3/20	8:30A - 4:30P	RF	ILT
5/26-5/27	8:30A - 4:30P	TW	FKT ILT

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Technical

Crystal Reports

Crystal Reports XI - Level 2

2 Days* • \$654

In this course, students learn how to create more sophisticated reports including subreports and crosstabs, and how to increase the speed and efficiency of your reports by using SQL queries.

4/27-4/28 8:30A - 4:30P MT ILT

5/28-5/29 8:30A - 4:30P RF FKT ILT

Microsoft

2124 Programming with C Sharp

5 Days* • \$1635

The goal of this course is to provide students with the knowledge and skills they need to develop C# applications for the Microsoft .NET Platform. The course focuses on C# program structure, language syntax, and implementation details.

3/16-3/20 D or E** MTWRF ML

3/23-3/27 D* MTWRF ML

4/13-4/17 D or E** MTWRF ML

4/20-4/24 D* MTWRF ML

5/11-5/15 D or E** MTWRF ML

5/26-5/29 D* TWRF ML

2261 Supporting Users Running the Microsoft Windows XP Operating System

3 Days* • \$981

In this course, students gain knowledge and skills needed to troubleshoot basic Microsoft Windows XP problems faced while running Microsoft Windows XP Professional in an Active Directory network, or Windows XP Home edition in a workgroup environment.

3/16-3/18 D or E** MTW ML

3/23-3/25 D* MTW ML

4/13-4/15 D or E** MTW ML

4/20-4/22 D* MTW ML

5/11-5/13 D or E** MTW ML

5/26-5/28 D* TWR ML

Dates Time Days Format

Technical

Microsoft

2262 Supporting Users Running Applications on a Microsoft Windows XP Operating System

2 Days* • \$654

This is an introductory course designed to provide information on how to troubleshoot applications running on Microsoft Windows XP.

3/19-3/20 D or E** RF ML

3/26-3/27 D* RF ML

4/16-4/17 D or E** RF ML

4/23-4/24 D* RF ML

5/14-5/15 D or E** RF ML

5/28-5/29 D* RF ML

2272 Implementing and Supporting Microsoft Windows XP Professional

5 Days* • \$1635

The purpose of this course is to address the implementation and desktop support needs of customers that are planning to deploy and support Microsoft® Windows® XP Professional in a variety of stand-alone and network operating system environments.

3/16-3/20 D or E** MTWRF ML

3/23-3/27 D* MTWRF ML

4/13-4/17 D or E** MTWRF ML

4/20-4/24 D* MTWRF ML

5/11-5/15 D or E** MTWRF ML

5/26-5/29 D* TWRF ML

2273 Managing and Maintaining a Microsoft Windows Server 2003 Environment

5 Days* • \$1785

This is a combination of 2274 and 2275 instructor-led training to provide the knowledge and skills required to manage accounts and resources, maintain server resources, and safeguard data in a Microsoft Windows Server 2003 environment.

3/16-3/20 D or E** MTWRF ML

3/23-3/27 D* MTWRF ML

4/13-4/17 D or E** MTWRF ML

4/20-4/24 D* MTWRF ML

5/11-5/15 D or E** MTWRF ML

5/26-5/29 D* TWRF ML

Dates Time Days Format

Technical

Microsoft

2274 Managing a Microsoft Windows Server 2003 Environment

5 Days* • \$1635

This course provides students with the knowledge and skills to manage accounts and resources in a Microsoft® Windows® Server 2003 environment and is intended for systems administrator and systems engineer responsible for managing accounts and resources.

3/16-3/20 D or E** MTWRF ML

3/23-3/27 D* MTWRF ML

4/13-4/17 D or E** MTWRF ML

4/20-4/24 D* MTWRF ML

5/11-5/15 D or E** MTWRF ML

5/26-5/29 D* TWRF ML

2275 Maintaining a Microsoft Windows Server 2003 Environment

3 Days* • \$981

This course provides students with the knowledge and skills needed to effectively maintain server resources, monitor server performance, and safeguard data on a computer running one of the operating systems in the Microsoft Windows Server 2003 family.

3/16-3/18 D or E** MTW ML

3/23-3/25 D* MTW ML

4/13-4/15 D or E** MTW ML

4/20-4/22 D* MTW ML

5/11-5/13 D or E** MTW ML

5/26-5/28 D* TWR ML

2276 Implementing a Microsoft Windows Server 2003 Network Infrastructure Network Hosts

2 Days* • \$654

The course provides students with the skills and knowledge necessary to configure a Windows-based computer to operate in a Microsoft® Windows® Server 2003 networking infrastructure.

3/16-3/17 D or E** MT ML

3/23-3/24 D* MT ML

4/13-4/14 D or E** MT ML

4/20-4/21 D* MT ML

5/11-5/12 D or E** MT ML

5/26-5/27 D* TW ML

* Number of days may differ for OLL; times listed are Eastern Standard Time (EST)

** D = 8:30AM - 4:30PM, Monday class begins at 1PM; E = 5:30PM - 9:00PM

Class Format: ILT - Instructor-Led Learning (Lexington, KY)

ML - Mentored Learning (Lexington, KY)

OLL - Instructor-Led Learning (online)

State Priced Lexington and Frankfort Schedule March - May 2009

Lexington, KY
859-266-2900 x249
rick.kendall@nhlexington.com

Dates Time Days Format

Technical

Microsoft

2277 Implementing Managing and Maintaining a Microsoft Windows Server 2003 Network Infrastructure Network Services

5 Days* • \$1635

This course provides students with the knowledge and skills to implement and manage a Microsoft® Windows® Server 2003 network infrastructure.

3/16-3/20	D or E**	MTWRF	ML
3/23-3/27	D*	MTWRF	ML
4/13-4/17	D or E**	MTWRF	ML
4/20-4/24	D*	MTWRF	ML
5/11-5/15	D or E**	MTWRF	ML
5/26-5/29	D*	TWRF	ML

2278 Planning and Maintaining a Microsoft Windows Server 2003 Network Infrastructure

5 Days* • \$1635

This course will provide students with the knowledge and skills necessary to plan and maintain a Windows Server 2003 network infrastructure.

3/16-3/20	D or E**	MTWRF	ML
3/23-3/27	D*	MTWRF	ML
4/13-4/17	D or E**	MTWRF	ML
4/20-4/24	D*	MTWRF	ML
5/11-5/15	D or E**	MTWRF	ML
5/26-5/29	D*	TWRF	ML

2279 Planning, Implementing, and Maintaining a Microsoft Windows Server 2003 Active Directory Infrastructure

5 Days* • \$1635

This course provides students with the knowledge and skills to successfully plan, implement, and troubleshoot a Microsoft® Windows® Server 2003 Active Directory® directory service infrastructure.

3/16-3/20	D or E**	MTWRF	ML
3/23-3/27	D*	MTWRF	ML
4/13-4/17	D or E**	MTWRF	ML
4/20-4/24	D*	MTWRF	ML
5/11-5/15	D or E**	MTWRF	ML
5/26-5/29	D*	TWRF	ML

Dates Time Days Format

Technical

Microsoft

2282 Designing a Microsoft Windows Server 2003 Active Directory and Network Infrastructure

5 Days* • \$1635

This course provides students with the knowledge and skills to design a Microsoft Active Directory directory service and network infrastructure for a Microsoft Windows Server 2003 environment.

3/16-3/20	D or E**	MTWRF	ML
3/23-3/27	D*	MTWRF	ML
4/13-4/17	D or E**	MTWRF	ML
4/20-4/24	D*	MTWRF	ML
5/11-5/15	D or E**	MTWRF	ML
5/26-5/29	D*	TWRF	ML

2297 Planning, Implementing, Managing, and Maintaining a Microsoft Windows Server 2003 Environment for an MCSE on Windows 2000

5 Days* • \$1635

This course provides students with the knowledge and new skills that they need to plan, implement, manage, and maintain a Microsoft Windows Server 2003 networked environment.

3/16-3/20	D or E**	MTWRF	ML
3/23-3/27	D*	MTWRF	ML
4/13-4/17	D or E**	MTWRF	ML
4/20-4/24	D*	MTWRF	ML
5/11-5/15	D or E**	MTWRF	ML
5/26-5/29	D*	TWRF	ML

2310C Developing Web Applications Using Microsoft Visual Studio 2008

5 Days* • \$1635

This course will teach introductory-level Web developers the fundamentals of Web application development and best practices for Microsoft Web development technologies, including ASP.NET 3.5, ASP.NET AJAX Extensions and Silverlight.

3/23-3/27 8:30A - 4:30P MTWRF ILT

Dates Time Days Format

Technical

Microsoft

2400 Implementing and Managing Microsoft Exchange Server 2003

5 Days* • \$1635

This course provides students with the knowledge and skills that are needed to update and support a reliable, secure infrastructure.

3/16-3/20	D or E**	MTWRF	ML
3/23-3/27	D*	MTWRF	ML
4/13-4/17	D or E**	MTWRF	ML
4/20-4/24	D*	MTWRF	ML
5/11-5/15	D or E**	MTWRF	ML
5/26-5/29	D*	TWRF	ML

2541 Core Data Access with Microsoft Visual Studio 2005

3 Days* • \$981

This workshop provides students with the knowledge and skills to develop data-access applications by using the Microsoft .NET Framework and Microsoft Visual Studio 2005. The workshop describes how to access and update data in a database by using ADO.NET.

3/16-3/18	D or E**	MTW	ML
3/23-3/25	D*	MTW	ML
4/13-4/15	D or E**	MTW	ML
4/20-4/22	D*	MTW	ML
5/11-5/13	D or E**	MTW	ML
5/26-5/28	D*	TWR	ML

2542 Advanced Data Access with Microsoft Visual Studio 2005

2 Days* • \$654

This workshop provides students with the knowledge and skills needed to use advanced data access features and techniques in the Microsoft .NET Framework and Microsoft Visual Studio 2005.

3/19-3/20	D or E**	RF	ML
3/26-3/27	D*	RF	ML
4/16-4/17	D or E**	RF	ML
4/23-4/24	D*	RF	ML
5/14-5/15	D or E**	RF	ML
5/28-5/29	D*	RF	ML

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State Priced Lexington and Frankfort Schedule March - May 2009

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Dates Time Days Format

Technical

Microsoft

2543 Core Web Application Technologies with Microsoft Visual Studio 2005

3 Days* • \$981

This workshop provides students with the knowledge and skills to develop Microsoft ASP.NET 2.0 Web applications using Microsoft Visual Studio 2005. The workshop focuses on user interfaces, Web site structure and functionality, and implementation details.

3/16-3/18	D or E**	MTW	ML
3/23-3/25	D*	MTW	ML
4/13-4/15	D or E**	MTW	ML
4/20-4/22	D*	MTW	ML
5/11-5/13	D or E**	MTW	ML
5/26-5/28	D*	TWR	ML

2544 Advanced Web Application Technologies with Microsoft Visual Studio 2005

2 Days* • \$654

This workshop provides students with the knowledge and skills to develop Microsoft ASP.NET 2.0 Web applications using Microsoft Visual Studio 2005. The workshop focuses on advanced user interfaces, Web site functionality, and implementation details.

3/19-3/20	D or E**	RF	ML
3/26-3/27	D*	RF	ML
4/16-4/17	D or E**	RF	ML
4/23-4/24	D*	RF	ML
5/14-5/15	D or E**	RF	ML
5/28-5/29	D*	RF	ML

2546 Core Windows Forms Technologies with Microsoft Visual Studio 2005

3 Days* • \$981

This workshop provides students with the knowledge and skills to develop Microsoft Windows Forms applications using Microsoft Visual Studio 2005. The workshop focuses on user interfaces, program structure, and implementation details.

3/16-3/18	D or E**	MTW	ML
3/23-3/25	D*	MTW	ML
4/13-4/15	D or E**	MTW	ML
4/20-4/22	D*	MTW	ML
5/11-5/13	D or E**	MTW	ML
5/26-5/28	D*	TWR	ML

Dates Time Days Format

Technical

Microsoft

2547 Advanced Windows Forms Technologies with Microsoft Visual Studio 2005

2 Days* • \$654

This workshop provides students with the knowledge and skills to develop advanced Microsoft Windows Forms applications using Microsoft Visual Studio 2005. The workshop focuses on user interfaces, program structure, and implementation details.

3/19-3/20	D or E**	RF	ML
3/26-3/27	D*	RF	ML
4/16-4/17	D or E**	RF	ML
4/23-4/24	D*	RF	ML
5/14-5/15	D or E**	RF	ML
5/28-5/29	D*	RF	ML

2548 Core Distributed Application Development with Microsoft Visual Studio 2005

3 Days* • \$981

This workshop provides students with the knowledge and skills to develop distributed applications by using the Microsoft(.NET Framework and Microsoft Visual Studio) 2005.

3/16-3/18	D or E**	MTW	ML
3/23-3/25	D*	MTW	ML
4/13-4/15	D or E**	MTW	ML
4/20-4/22	D*	MTW	ML
5/11-5/13	D or E**	MTW	ML
5/26-5/28	D*	TWR	ML

2549 Advanced Distributed Application Development with Microsoft Visual Studio 2005

2 Days* • \$654

This workshop provides students with the knowledge and skills to develop advanced distributed applications using Microsoft Visual Studio 2005. The workshop focuses on advanced features of Web Services Enhancements (WSE) 3.0 and message queuing.

3/19-3/20	D or E**	RF	ML
3/26-3/27	D*	RF	ML
4/16-4/17	D or E**	RF	ML
4/23-4/24	D*	RF	ML
5/14-5/15	D or E**	RF	ML
5/28-5/29	D*	RF	ML

Dates Time Days Format

Technical

Microsoft

2667 Introduction to Programming

3 Days* • \$981

Students will learn the fundamental concepts and terminology of software application development and develop skills in designing and writing simple computer programs. The course assumes no programming background.

3/16-3/18	D or E**	MTW	ML
3/23-3/25	D*	MTW	ML
4/13-4/15	D or E**	MTW	ML
4/20-4/22	D*	MTW	ML
5/11-5/13	D or E**	MTW	ML
5/26-5/28	D*	TWR	ML

2779 Implementing a Microsoft SQL Server 2005 Database

5 Days* • \$1635

This course provides students with product knowledge and skills needed to implement a Microsoft SQL Server 2005 database. The course focuses on teaching individuals how to use SQL Server 2005 product features and tools related to implementing a database.

3/16-3/20	D or E**	MTWRF	ML
3/23-3/27	D*	MTWRF	ML
4/13-4/17	D or E**	MTWRF	ML
4/20-4/24	D*	MTWRF	ML
5/11-5/15	D or E**	MTWRF	ML
5/26-5/29	D*	TWRF	ML

2780 Maintaining a Microsoft SQL Server 2005 Database

5 Days* • \$1635

This course provides students with product knowledge and skills needed to maintain a Microsoft SQL Server 2005 database. The course focuses on teaching individuals how to use SQL Server 2005 product features and tools related to maintaining a database.

3/16-3/20	D or E**	MTWRF	ML
3/23-3/27	D*	MTWRF	ML
4/13-4/17	D or E**	MTWRF	ML
4/20-4/24	D*	MTWRF	ML
5/11-5/15	D or E**	MTWRF	ML
5/26-5/29	D*	TWRF	ML

* Number of days may differ for OLL; times listed are Eastern Standard Time (EST)

** D = 8:30AM - 4:30PM, Monday class begins at 1PM; E = 5:30PM - 9:00PM

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OLL - Instructor-Led Learning (online)

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Dates Time Days Format

Technical

Microsoft

2823 Implementing and Administering Security in a Microsoft Windows Server 2003 Network

5 Days* • \$1635

The focus of this course is Microsoft Windows Server 2003 based infrastructure solutions and includes some client focused content. This learning product is to provide functional skills in planning and implementing infrastructure security.

3/16-3/20	D or E**	MTWRF	ML
3/23-3/27	D*	MTWRF	ML
4/13-4/17	D or E**	MTWRF	ML
4/20-4/24	D*	MTWRF	ML
5/11-5/15	D or E**	MTWRF	ML
5/26-5/29	D*	TWRF	ML

2830 Designing Security for Microsoft Networks

3 Days* • \$981

This course provides students with the knowledge and skills to design a secure network infrastructure. Topics include assembling the design team, modeling threats, and analyzing security risks.

3/16-3/18	D or E**	MTW	ML
3/23-3/25	D*	MTW	ML
4/13-4/15	D or E**	MTW	ML
4/20-4/22	D*	MTW	ML
5/11-5/13	D or E**	MTW	ML
5/26-5/28	D*	TWR	ML

4994 Introduction to Programming Microsoft® .NET Applications with Microsoft Visual Studio® 2005

5 Days* • \$1635

This course enables introductory-level developers who are not familiar with the Microsoft(.NET Framework or Microsoft Visual Studio) 2005 to gain familiarity with the Visual Studio 2005 development environment.

3/16-3/20	D or E**	MTWRF	ML
3/23-3/27	D*	MTWRF	ML
4/13-4/17	D or E**	MTWRF	ML
4/20-4/24	D*	MTWRF	ML
5/11-5/15	D or E**	MTWRF	ML
5/26-5/29	D*	TWRF	ML

Dates Time Days Format

Technical

Microsoft

4995 Programming with the Microsoft® .NET Framework using Microsoft Visual Studio® 2005

5 Days* • \$1635

This course enables developers who are migrating from a different development language, an earlier version of Visual Basic .NET or Visual C#, to gain guidance on programming Microsoft .NET Framework versions 2.0/3.0 with Visual Studio 2005.

3/16-3/20	D or E**	MTWRF	ML
3/23-3/27	D*	MTWRF	ML
4/13-4/17	D or E**	MTWRF	ML
4/20-4/24	D*	MTWRF	ML
5/11-5/15	D or E**	MTWRF	ML
5/26-5/29	D*	TWRF	ML

5047 Introduction to Installing and Managing Microsoft Exchange Server 2007

3 Days* • \$981

In this course, students who are new to Exchange Server will learn how to configure and manage a messaging environment in accordance with technical requirements.

3/16-3/18	D or E**	MTW	ML
3/23-3/25	D*	MTW	ML
4/13-4/15	D or E**	MTW	ML
4/20-4/22	D*	MTW	ML
5/11-5/13	D or E**	MTW	ML
5/26-5/28	D*	TWR	ML

5051 Monitoring and Troubleshooting Microsoft Exchange Server 2007

2 Days* • \$654

This course teaches messaging specialists to monitor and troubleshoot an Exchange Server 2007 messaging system. Students will learn how to correlate client and server issues and resolve those issues.

3/19-3/20	D or E**	RF	ML
3/26-3/27	D*	RF	ML
4/16-4/17	D or E**	RF	ML
4/23-4/24	D*	RF	ML
5/14-5/15	D or E**	RF	ML
5/28-5/29	D*	RF	ML

Dates Time Days Format

Technical

Microsoft

5060 Implementing Windows SharePoint Services 3.0

2 Days* • \$654

This course provides students with the knowledge and skills to successfully implement Microsoft Windows SharePoint Services (WSS) version 3.0 in their organizations.

3/16-3/17	D or E**	MT	ML
3/23-3/24	D*	MT	ML
4/13-4/14	D or E**	MT	ML
4/20-4/21	D*	MT	ML
5/11-5/12	D or E**	MT	ML
5/26-5/27	D*	TW	ML

5061 Implementing Microsoft Office SharePoint Server 2007

3 Days* • \$981

This course provides students with the knowledge and skills required to implement Microsoft Office SharePoint Server 2007 successfully in their organization.

3/18-3/20	D or E**	WRF	ML
3/25-3/27	D*	WRF	ML
4/15-4/17	D or E**	WRF	ML
4/22-4/24	D*	WRF	ML
5/13-5/15	D or E**	WRF	ML
5/27-5/29	D*	WRF	ML

5115 Installing and Configuring the Windows Vista™ Operating System

3 Days* • \$981

This course provides students with the knowledge and skills to install and configure Windows Vista desktops. It will focus on four main areas: installing, securing, networking, and browsing. Student learn to install and configure a Windows Vista desktop.

3/16-3/18	D or E**	MTW	ML
3/23-3/25	D*	MTW	ML
4/13-4/15	D or E**	MTW	ML
4/20-4/22	D*	MTW	ML
5/11-5/13	D or E**	MTW	ML
5/26-5/28	D*	TWR	ML

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Dates Time Days Format

Technical

Microsoft

5116 Configuring Windows Vista™ Applications and Tools

2 Days* • \$654

This course provides the knowledge and skills to successfully configure mobile computers and applications that run Windows Vista and skills necessary to the configuration of the IT Pro tools and productivity applications that ship with Windows Vista.

3/19-3/20	D or E**	RF	ML
3/26-3/27	D*	RF	ML
4/16-4/17	D or E**	RF	ML
4/23-4/24	D*	RF	ML
5/14-5/15	D or E**	RF	ML
5/28-5/29	D*	RF	ML

5927A Microsoft Office Project 2007, Managing Projects

3 Days* • \$981

This three-day instructor-led course provides students with the knowledge and skills to build, maintain, and control well-formed project plans.

4/1-4/3	8:30A - 4:30P	WRF	ILT
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Advanced SharePoint Development

5 Days* • \$2128

This course provides students with the knowledge and skills to become a top-notch Microsoft SharePoint 2007 Developer. From AJAX to Event Handlers and Features, you will gain important insight into the internal workings of SharePoint 2007.

3/30-4/3	8:30A - 4:30P	MTWRF	ILT
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Windows Server 2008

6421 Configuring and Troubleshooting a Windows Server 2008 Network Infrastructure

5 Days* • \$1635

This course provides students with the knowledge and skills to configure and troubleshoot a Windows Server 2008 network infrastructure. Students will learn to implement and configure secure network access and implement fault tolerant storage technologies.

5/4-5/8	8:30A - 4:30P	MTWRF	ILT
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Dates Time Days Format

Technical

Windows Server 2008

6422 Implementing and Managing Windows Server 2008 Hyper-V

3 Days* • \$981

This course teaches students how to implement and manage Windows Server 2008 Hyper-V. It also teaches students how to manage Hyper-V with Solution Center Virtual Machine Manager (SCVMM) and with PowerShell.

5/12-5/14	8:30A - 4:30P	TWR	ILT
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6425 Configuring Windows Server 2008 Active Directory Domain Services

5 Days* • \$1635

This course provides the knowledge and skills to configure Active Directory Domain Services in a distributed environment, implement Group Policies, perform backup and restore, monitor and troubleshoot Active Directory related issues.

4/6-4/10	8:30A - 4:30P	MTWRF	ILT
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6426 Configuring Identity and Access Solutions with Windows Server® 2008 Active Directory®

3 Days* • \$981

This course provides the knowledge and skills that IT Professionals need to configure identity and access solutions with Windows Server 2008 Active Directory.

6/8-6/10	8:30A - 4:30P	MTW	ILT
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6427 Configuring and Troubleshooting Internet Information Services 7.0 in Windows Server® 2008

3 Days* • \$981

In this course the students will learn to install, configure, maintain, and troubleshoot an Internet Information Services 7.0 Web Server in Windows Server 2008.

6/2-6/4	8:30A - 4:30P	TWR	ILT
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6434 Automating Windows Server 2008 Administration with Windows PowerShell

3 Days* • \$981

This course provides students with the knowledge and skills to utilize Windows PowerShell for administering and automating administration of Windows Server 2008.

3/10-3/12	8:30A - 4:30P	TWR	ILT
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Dates Time Days Format

Technical

Security

Certified Ethical Hacker

5 Days* • \$2140

This class will immerse the student into an interactive environment where they will be shown how to scan, test, hack and secure their own systems. Students then learn how intruders escalate privileges and what steps can be taken to secure a system.

4/20-4/24	8:30A - 4:30P	MTWRF	ILT
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CISSP: Certified Information Systems Security Professional

5 Days* • \$2140

This course provides a comprehensive discussion of the ten core subject areas fundamental to the understanding of security for CIOs, managers, and engineers. This course covers the ten domains that are required knowledge for the CISSP® certification exam.

3/16-3/20	D or E**	MTWRF	ML
3/23-3/27	D*	MTWRF	ML
4/13-4/17	D or E**	MTWRF	ML
4/20-4/24	D*	MTWRF	ML
5/11-5/15	D or E**	MTWRF	ML
5/26-5/29	D*	TWRF	ML

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Dates Time Days Format

Medical

Medical

Medical Office Procedures and Administration

16 Days • \$1095

Learn procedures in a clinical setting, processing of confidential information relating to the patient's demographics and medical information file, law & ethics, accuracy of source documents, bookkeeping and banking practices in the medical office.

3/23-4/16	11:00A - 1:00P	MTWR	OLL
3/23-4/16	8:30P - 10:30P	MTWR	OLL
4/20-5/14	11:00A - 1:00P	MTWR	OLL
4/20-5/14	8:30P - 10:30P	MTWR	OLL
5/18-6/15	11:00A - 1:00P	MTWR	OLL
5/18-6/15	8:30P - 10:30P	MTWR	OLL

Human Anatomy and Physiology - Body Systems

16 Days • \$1095

Introduction to the entire Body System, including disease processes and diagnostic procedures. Students will memorize the primary anatomy and basic physiology of these systems, along with word parts that comprise many different medical terms.

4/20-5/14	11:00A - 1:00P	MTWR	OLL
4/20-5/14	8:30P - 10:30P	MTWR	OLL

Human Anatomy and Physiology - Medical Terms

16 Days • \$1095

Introduction to the entire Body System, including disease processes and diagnostic procedures. Students will memorize the primary anatomy and basic physiology of these systems, along with word parts that comprise many different medical terms.

3/23-4/16	11:00A - 1:00P	MTWR	OLL
3/23-4/16	8:30P - 10:30P	MTWR	OLL
5/18-6/15	11:00A - 1:00P	MTWR	OLL
5/18-6/15	8:30P - 10:30P	MTWR	OLL

Medical Insurance - Billing

16 Days • \$1095

Learn hands-on skills to enter as an entry level Insurance Biller and Basic Coder and will be prepared for certification as a Certified Billing and Coding Specialist. This course may be taken by itself or with Medical Insurance - Types.

3/23-4/16	11:00A - 1:00P	MTWR	OLL
3/23-4/16	8:30P - 10:30P	MTWR	OLL
5/18-6/15	11:00A - 1:00P	MTWR	OLL
5/18-6/15	8:30P - 10:30P	MTWR	OLL

Dates Time Days Format

Medical

Medical

Medical Insurance - Types

16 Days • \$1095

Learn hands-on skills to enter as an entry level Insurance Biller and Basic Coder and will be prepared for certification as a Certified Billing and Coding Specialist. This course may be taken by itself or with Medical Insurance - Billing.

4/20-5/14	11:00A - 1:00P	MTWR	OLL
4/20-5/14	8:30P - 10:30P	MTWR	OLL

Medical Coding - ICD-9

16 Days • \$1095

Introduction to the regular ICD-9-CM Codes, V & E Codes, Hypertension & Neoplasm tables, Tables of Drugs and Chemicals and other sections are studied and practiced. This course may be taken by itself or with the associated coding courses.

5/18-6/15	11:00A - 1:00P	MTWR	OLL
5/18-6/15	8:30P - 10:30P	MTWR	OLL

Medical Coding - Evaluation and Management, Anesthesiology, Surgery

16 Days • \$1295

Learn hands-on skills to enter as an entry level Insurance Biller and Basic Coder and will be prepared for certification as a Certified Billing and Coding Specialist. This course may be taken by itself or with Medical Insurance - Types.

3/23-4/16	11:00A - 1:00P	MTWR	OLL
3/23-4/16	8:30P - 10:30P	MTWR	OLL

Medical Coding - Surgery, Lab, Radiology, Medicine

16 Days • \$1295

The student is introduced to all coding rules associated with portions of Surgery, Radiology/Lab, and Medicine, with hands-on practices throughout. This coding course may be taken by itself or with the associated coding courses in any order.

4/20-5/14	11:00A - 1:00P	MTWR	OLL
4/20-5/14	8:30P - 10:30P	MTWR	OLL

Dates Time Days Format

Medical

Medical

Medical Coding - CPC Study Guide and Exam Review

16 Days • \$1295

This course provides students with the knowledge and skills for a career in medical coding while preparing for the - Certified Coding Professional - (CPC) and - Certified Coding Associate - (CCA) tests by AHIMA.

3/23-4/16	11:00A - 1:00P	MTWR	OLL
3/23-4/16	8:30P - 10:30P	MTWR	OLL
4/20-5/14	11:00A - 1:00P	MTWR	OLL
4/20-5/14	8:30P - 10:30P	MTWR	OLL
5/18-6/15	11:00A - 1:00P	MTWR	OLL
5/18-6/15	8:30P - 10:30P	MTWR	OLL

Automated Medical Office

16 Days • \$1095

This course introduces students to the Automated Medical Office, the means by which all patient demographics and financial information is entered and managed through final payment.

3/23-4/16	11:00A - 1:00P	MTWR	OLL
3/23-4/16	8:30P - 10:30P	MTWR	OLL
4/20-5/14	11:00A - 1:00P	MTWR	OLL
4/20-5/14	8:30P - 10:30P	MTWR	OLL
5/18-6/15	11:00A - 1:00P	MTWR	OLL
5/18-6/15	8:30P - 10:30P	MTWR	OLL

* Number of days may differ for OLL; times listed are Eastern Standard Time (EST)

** D = 8:30AM - 4:30PM, Monday class begins at 1PM; E = 5:30PM - 9:00PM

Class Format: ILT - Instructor-Led Learning (Lexington, KY)

ML - Mentored Learning (Lexington, KY)

OLL - Instructor-Led Learning (online)